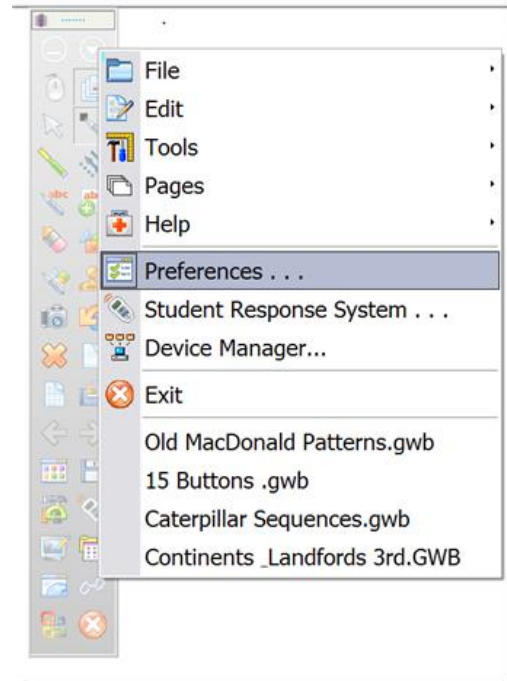
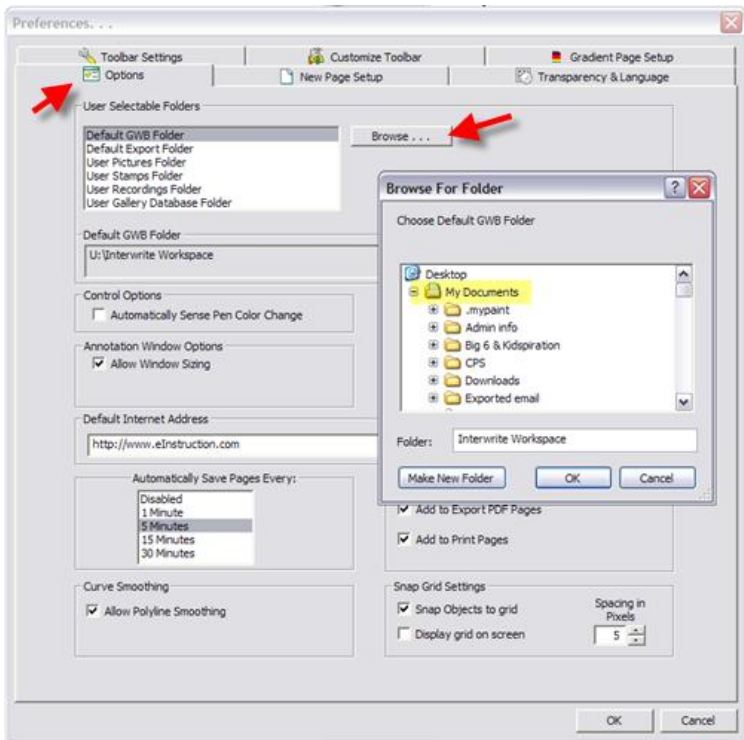


## Change Workspace Preferences and Save to: location

On your Workspace toolbar click on the dropdown arrow/triangle and select **Preferences...**

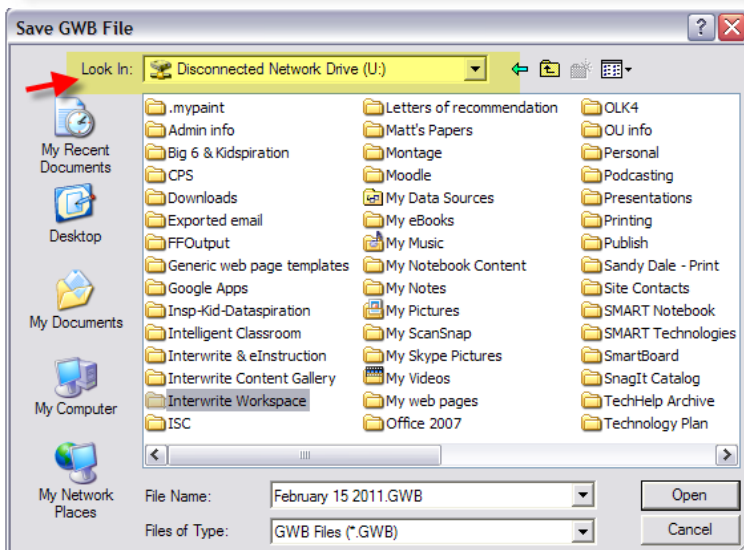
Click on the **Options** tab.

Click on the **Browse...** button.



In the **Browse For Folder** dialog box select the folder in your *My Documents* (U: drive) where you want files to automatically save to and Click **OK**.

(You can also create a new folder at this time.)



On the Options tab click the **OK** button again.