

Norman High School

2006-2007

**Band & Orchestra Policies
Grading Form
Web Page Picture Form**

Bands

**Jim Meiller
Gina Thompson**

www.nhsband.net

Orchestras

**Jim Meiller
Jean Statham**

www.nhsorch.net

Norman High School 2006-2007 Band & Orchestra Policies & Grading Form

Teachers: Jim Meiller, Gina Thompson, Jean Statham

Subjects: Band/Orchestra/Jazz Band

Grading Scale: **A:** 90-100 **B:** 80-89 **C:** 70-79 **D:** 60-69 **F:** 0-59

Components of semester grades:

- | | |
|---|-----|
| 1. Performances (Tryouts/Concerts/Contests/Tests) | 50% |
| 2. Participation | 40% |
| 3. Semester test: | 10% |

Daily Grade (Participation):

25 Points per day based on participation, materials and rehearsal attitude (15 of those points per day at the opening of each class, participating in “bell-work”, generally warm-ups or tuning exercises).

School policy states that students more than 10 minutes late will be counted as unexcused absent.

Early rehearsals/sectionals (Participation):

25-100 points Points will be deducted for unexcused tardiness. Students attending less than one half of the rehearsal will receive no credit.

Tests/Tryouts/Concerts/Contests (Performance):

100-200 Points unless otherwise noted. To participate in OSSAA sanctioned contests, students must be academically eligible. Ineligible students must be excluded and may receive an alternate assignment. School concerts are not affected by eligibility.

Semester Test:

10% of semester grade

Educational rationale for grading policy:

Tryouts are given to help the director assess individual strengths and weaknesses and to evaluate the performance progress of each student. To fully participate in the experience of ensemble playing, the student will perform in several concerts and contests throughout the year. Each member of an ensemble bears responsibility for his/her part, participation at each rehearsal and performance is essential.

Policy regarding make-up work:

It is the student’s responsibility to schedule make up arrangements with the instructor on the day he/she returns to school. Grades will be recorded as a zero (0) if not made up by one week before the end of each quarter. Upon returning to school after an absence, the student should make up the tryout immediately. Students who make up a tryout will receive a grade but no chair. See the director to make up a tryout during overtime.

Policy regarding extra credit, tutoring, extra assistance, etc.:

Students may make up all tryouts as many times as they wish. Only the highest grades will be counted. Exceptions to this policy include sight-reading tryouts and final exams. Extra credit may be awarded for extra optional activities at the director’s discretion.

Policy regarding tardiness:

Students are expected to be on time for rehearsals (class or outside the school day). **ON TIME is: in your chair, instrument out and ready to play, music ready when the bell rings (or rehearsal time has begun).** Class begins at the bell. All rehearsals will begin ON TIME. Tardy consequences will include conference with the

student and call to the parent. On the 6th tardy an office referral will be written. Please consult the Student Handbook for further information.

Policy regarding unexcused absences:

Since most of what we do is concerned with a large group, attendance at all rehearsals is critical. Absences from a rehearsal penalize the entire group, as material must be reviewed. An unexcused absence shall be recorded as a ZERO (0) for that day and make-up work (or tryouts) will not be accepted for a grade or chair. Students with unexcused absences may be excluded from performances and given an assignment to make up the grade.

Extra (outside the school day) Rehearsals

All performing ensembles will meet outside the school day from time to time. Scheduled rehearsals will be considered graded events. These may include morning sectionals and early rehearsals, evening and weekend concerts and contests. Tryouts may be given during these times. All members of an ensemble will be expected to attend these rehearsals, unless other arrangements are made with the director in advance.

Date Conflicts

All students are expected to perform at each event on the schedule. In band and orchestra, we plan for these performances months in advance and do it with all students in mind. Students missing a performance will often cause problems in the look and sound of the ensemble, short-changing the other members of the group. As an ensemble, we need every member present to obtain the desired results. Please do not schedule vacations, college visits etc. on performance dates. In the event that something will conflict, EXCUSED ABSENCES will be considered if the directors are informed in writing, by a parent, one month in advance. All other absences will be considered unexcused. Please note the early performances scheduled in September, Thursday night football games, long weekends, etc! Plan ahead!!! Use your agenda to keep track of all your important dates and assignments.

Tryouts (Performance Tests)

All students must play on the day a tryout is given. A list of missing tryouts will be posted. These tryouts may be made up on the student's time if missed. Tryouts missed due to an unexcused absence will be recorded as a zero ("0") and are not eligible to be made up.

Expectations of NHS Band and Orchestra Students

- ✓ Attend and be on time for all rehearsals and performances
- ✓ Have all necessary equipment and music at each rehearsal and performance
- ✓ Contribute in a positive and productive manner
- ✓ Stay academically eligible in all of your classes
- ✓ Wear the appropriate attire to all performances
- ✓ Use your agenda to keep up with dates and times, wear your ID

Equipment:

Each student is responsible for having a pencil, agenda and the following equipment. Students will be expected to have these with them (on their stand) at all rehearsals. 9th grade band and orchestra students will need to have a 1/2" black 3 ring binder.

Flute:	Tuning rod, swab	Trumpet:	Valve oil, straight mute
Oboe/Bassoon:	2 reeds, swab	Horn/Mellophone:	Mouthpiece, rotor oil, mute suggested
Bassoon:	2 reeds, swab	Trombone:	Mouthpiece, slide lubricant, straight mute
Clarinet:	4 reeds, swab	Baritone/Tuba:	Mouthpiece, valve oil

Saxophone 4 reeds, swab Percussion: See individual handouts

Band: A flip folder and lyre is necessary for marching band for **ALL** band students. Appropriate shoes will be needed during the time that we march. A place to store them in the building is provided. Shoes should go home weekly so that the building can be cleaned. For health and safety reasons, students will not be allowed to march in bare feet or sandals.

Strings: Dark rosin, Bow (Basses)

Private Lessons:

We will be offering a program of private lessons during band and orchestra class time and outside of the school day. Students will pay the instructor for lessons, which are held one day per week. Since this is during class time, the quality of the lesson may be reflected in the student's participation grade. Students presently studying with teachers elsewhere after school are encouraged to continue with that teacher. All students are encouraged to take advantage of this program.

Marching Uniforms:

High School Band: Plain Black socks, **Plain Black** shoes (no boots), black gloves, marching uniform
"Casual Uniform": Plain Black socks, **Plain Black** shoes (no boots), **Black** pants, band polo shirt

Concert Uniforms:

MEN: Plain Black socks, **Black** dress shoes (no boots), Tuxedo jacket & pants (provided), bow tie, white long sleeve dress (or tux) shirt

WOMEN: Long Black dress, or long **Black** skirt and **Black** blouse, **Black** hose, Black dress shoes

Students not in appropriate uniform may lose the privilege to perform and receive no credit for the performance. If you have questions, please ask. The Orchestras will wear uniforms in October.

School Instruments:

Upkeep for students wishing to use a school instrument is \$80/year. See instrument checkout form for details. The following instruments are provided by the school: Oboe, English Horn, Bassoon, A-Clarinet, Alto Clarinet, Bass Clarinet, Contra-Alto Clarinet, Tenor Sax, Bari Sax, French Horn, Mellophone, Euphonium, Marching Baritone, Tuba, Sousaphone, Percussion, Marching Percussion, String Bass

Participation:

All events are noted on the Date List. Each event will be graded. Please put these dates on your calendar and notify employers (et. al.) early to avoid conflicts.

Sectionals and early rehearsals will be held during the week for the members of the high school band. These rehearsals will carry participation points.

In the event of a conflict with a rehearsal or performance, it is the student's responsibility to bring it to the attention of the director at least a month **BEFORE** the event (see **CONFLICTS** above). Only in emergencies will an alternative assignment be given after an event that has been missed.

Graduation:

All Sophmores and Juniors will perform at graduation exercises for their final exam grade. Check the calendar for the date in May. If the date is after all school is out for the year, the graduation ceremony will still count as the final exam grade. Please plan ahead.

Eligibility:

See student handbook for an explanation. Eligibility rules apply to all OSSAA sanctioned events. This includes District, Regional and State Contests for Bands/Orchestras/Solos/Ensembles. Students not eligible for

competitive events may be given an alternate assignment. (NOTE: Other events may also be affected. Football/Basketball games and concerts **do not** fall under this rule, as they are non-competitive events for band and orchestra.)

Symphony Orchestra:

Orchestra (10-12) will meet on the following schedule:

MTW, and F: Class enrollment only 4th hour

R: **Class:** 12:15 - 1:10, (lunch is 1:10 – 1:50) **Other winds:** 12:15 – 12:45

This schedule may be altered from time to time when the school schedules change. Changes will be announced to the students as soon as they are known and should be on the web site. Graded sectionals and extra rehearsals (outside the school day) will be scheduled for all wind, percussion and string players. Wind and percussion players are chosen by audition and must be concurrently enrolled in band.

9th Grade Symphonic Orchestra will meet outside of regular class time. Wind and percussion players will be chosen during the spring semester.

Jazz Ensemble:

Membership will be decided by audition, interview or other method and is open to all students. Jazz ensemble meets 2nd hour. Jazz ensemble members must be concurrently enrolled in band or orchestra.

Solo/Ensemble, Honor Groups:

CODA and ALL STATE groups are selected by audition in the fall. See bulletin board (or web site).

CODA: 9th (Band), Wind Ensemble/Symphonic: 10-12 - (Band)

ALL STATE: 10-12 (Band/Orchestra/Jazz Band)

SOLO/ENSEMBLE: February/April. Sign up sheets will be up in the late fall. Be sure to check date list for entry deadlines.

Small Ensembles, etc:

Frequently we are asked to provide music for banquets, fund-raisers, etc. These serve as good community relations for the band and orchestra. Depending on the circumstance, there may or may not be compensation for the performers. We will be glad to help set up and coach any groups you would like to form. Rehearsals are often held at overtime. Early preparation is important.

Fundraising:

See date list for specifics. Funds raised will go to cover organizational costs (instruments, music, computer equipment, uniforms, bus fees, etc.) or trip fees as designated for each event.

Cars:

All students must ride school vehicles when attending a school function with the band or orchestra.

Contest Trip:

All High School (9-12) groups are planning a performance trip to Dallas, TX. on April 21, 2007

We would like all students to participate in trips. Some financial assistance may be available from contributions made for that purpose. Parents requesting financial assistance must do so by submitting in writing a request for assistance. Students receiving assistance must agree to participate in all fundraising activities. Requests must be made prior to the first payment due date. Parents wishing to contribute to a fund for assistance should contact Mr. Meiller.

Musical Production:

In the fall the school produces a musical play. A pit orchestra will be selected by audition. Rehearsals will begin in early September with the performances in late November. The production for 2006 will be *Pajama Game*.

Officers:

- ◆ Each organization has student officers. A student may hold only one office. Offices in the Band and Orchestra may include, but are not limited to, the following duties:
- ◆ **President** (B/O)(12): Represent the band/orchestra in formal settings (awards ceremonies, newspaper etc.), chair meetings, and general organizational duties.
- ◆ **Vice-president** (B/O)(11): Publicity, Public Relations, fill for president, help with attendance
- ◆ **Secretary** (B/O): Class attendance, meeting minutes, correspondence
- ◆ **Historian** (B/O)(11-12): Chronicle the events of the current year in photos etc. Band and Orchestra Historians will produce an end of the year video and scrapbook.
- ◆ **Senior Uniform Manager** (B)(12), **Assistant Uniform Managers** (B)(10-12): Fit students for uniforms and tuxedos, check in and out marching band uniforms. The band directors appoint these positions.
- ◆ **Senior Manager** (B/O)(12), **Junior Manager** (B/O)(11), Concert/contest setups, responsible for setting up chairs in large room each school day. Managers for the orchestras will also be involved in tuxedo check out and check in.
- ◆ **Librarian** (B/O)(10-12): The head librarian is a voting member of the council. Others may volunteer to work in the library. Duties include sorting, filing, passing out & collecting music.
- ◆ **Representatives: Freshman Rep** (B/O)(9), **Sophomore Rep** (B/O)(10), **Junior Rep** (B/O)(11), **Senior Rep** (B/O)(12): Attend meetings, other duties as needs occur. Appointed by Directors & President
- ◆ **Wind/Percussion Reps** (2 wind or percussion players in the full orchestra) (SO): Attend meetings, other duties as needs occur.
- ◆ **Senior Drum Major** (B)(12), **Assistant Drum Majors** (B)(10-12): Selected by the directors after an audition in the Spring. **Please note:** Drum majors will need to attend drum major camp in the summer. The cost for the camp is covered by the band, but students may need to arrange their own transportation. The camp is tentatively scheduled for June 4-9, 2007

Web Pages & E-mail addresses:

Norman High Band:

<http://www.nhsband.net>

Norman High Orchestra:

<http://www.nhsorch.net>

Norman Public Schools:

<http://www.norman.k12.ok.us>

Norman High School:

<http://www.norman.k12.ok.us/705>

Mr. Meiller – (bands/orchestras)

jmeiller@norman.k12.ok.us

Ms. Thompson – (bands/jazz)

gthompson@norman.k12.ok.us

Ms. Statham – (orchestras)

jstatham@norman.k12.ok.us

The band and orchestra maintains a web page. The purpose of the page is to communicate to parents and students upcoming events and to celebrate the accomplishments of the band and orchestra students. Web pages are supervised by NHS faculty and will adhere to NPS guidelines.

Please check the web page often. This is where the most current calendars and daily schedules are available. Group pictures from performances and rehearsals may be used as well as candid, small group and individual photos

PLEASE NOTE: As always, if there are questions or problems, please contact the teachers. We can always discuss alternate solutions to concerns! Norman High School phone number is 366-5812

2006-2007 BAND & ORCHESTRA DATES

Updated: August 18, 2006

Fall Semester

<u>GROUP</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>	<u>EVENT</u>
(T) Tentative					
<u>AUGUST</u>					
Mar Band	Tue-Fri	1-4	9-12, 1-4	Band Room	Uniform Checkout
Mar Band	M-S, M-T	7-15	8-3	Band Room	Band Camp
Mar Band	Tue	15	6:30	Band Room	Preview Concert
* All	Tue	22	6:30	NHS	Open House (no performance)
* All	Thu	31	5:00	OU Field House	Taste of Norman (MB perf)
Mar Band	Thu	31	7:30	OU Stadium	Home Football-Norman North
<u>SEPTEMBER</u>					
Mar Band	Fri	15	7:30	NHS Stadium	Home Football-Enid
Pit Orch	Mon-Wed	18-20	TBA	Band Room	Pajama Game-pit orch auditions
* All	Tue	19	4:00		All State/CODA Audition fees due
Mar Band	Tue	19	6:30	Band Room	Marching Rehearsal
Pit Orch	Thu	20	4:15	Band Room	Pajama Game-rehs begin
Mar Band	Fri	22	7:30	UCO Stadium	Away FB (MB perform) nEd Mem
Mar Band	Sat	23	All Day	UCO Marching Contest	UCO - Edmond
Jazz Band	Tue	26	6:00	Coach's	Jazz Night
Mar Band	Thu	28	6:00	Band Room	Homecoming Parade
Mar Band	Fri	29	7:30	NHS Stadium	Home FB - Homecoming Choctaw
Mar Band (T)	Sat	30	All Day	PC Marching Contest	Putnam City High School
<u>OCTOBER</u>					
Mar Band	Tue	10	6:30	Band Room	Marching Rehearsal
Mar Band	Fri	13	7:30	NHS Stadium	Home FB n Putnam City
Mar Band	Sat	14	All Day	Norman Mar Contest	Norman High School
Mar Band (T)	Sun	22	6:30	Band Room	Marching Rehearsal
Orchestras	Mon	23	8:15	Sharp Hall	NHS Orchestra Fall Concert
Mar Band (T)	Mon-Fri	23-27	TBA	TBA	Red Ribbon Week Performances
Mar Band	Tue	24	TBA	TBA	Regional Marching Contest
Mar Band	Fri	27	7:30	NHS Stadium	Home Football Game-Yukon
* Pit Orch	Mon-	30	4:30	Norman CPA	Pajama Game evening reh begin
Bands	Mon-Fri	30-11/3	7:30 am	Band Room	Concert Band Auditions
<u>NOVEMBER</u>					
Mar Band	Fri	3	7:30	Moore Stadium	Away FB (Pep Band) n Westmoore
* Bands	Sat	4	AM	TBA	CODA/All State Audition-Ed SF
Mar Band (T)	Fri	10	TBA	Band Room	Tentative Football Playoffs
* Jazz	Sat	18	TBA	MWC HS	All State Jazz Auditions
Orch (T)	Tue	14	TBA	Santa Fe HS	State String Orchestra Contest
Mar Band (T)	Fri-Sat	17-18	TBA	Band Room	Tentative Football Playoffs
Pit Orch	Tue-Sun	14-19	TBA	Norman CPA	Pajama Game performances
Mar Band (T)	Sat	25	TBA	Band Room	Tentative Football Playoffs
<u>DECEMBER</u>					
Mar Band (T)	Fri	1	TBA	Band Room	Tentative Football Playoffs - Finals
WE	Fri	1	TBA	Federal Courthouse	Naturalization Ceremony
* All	Sat	2	All Day	Westmoore HS	All State Aud: (W/P, Strings)
Orchestras	Mon	4	8:15	Norman CPA	NHS Orchestras Winter Concert
Bands	Tue	5	8:15	Norman CPA	NHS Bands Winter Concert
Bands	Sat	9	10 AM	Band Room	Norman Christmas Parade
Jazz Band (T)	Tue	19	7:00	Coach's	Winter Jazz Concert

Spring Semester

<u>GROUP</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>	<u>EVENT</u>
(T) Tentative					
<u>JANUARY</u>					
* Band	Fri/Sat	12-13	TBA	OU-Sharp Hall	CODA Band Clinic/Conc - 2 pm
BBall Band	Tue	16	6:00	Band Room	Home Basketball Game-Moore
BBall Band	Fri	19	6:00	Band Room	Home Basketball Game-W-moore
* All	Thu-Sat	18-20		TBA-Tulsa	All State Clinic/Concert-1 PM
* All	Tue	16	4:00		District Solo/Ens fees due
<u>FEBRUARY</u>					
BBall Band	Tue	6	6:00	Band Room	Home Basketball Game-Ed Mem
BBall Band	Fri	9	6:00	Band Room	Home Basketball Game-Enid
Orchestras	Tue	6	TBA	Norman CPA	Pre-Contest clinic
Jazz	Fri	9	TBA	SWOSU	SWOSU Jazz Festival
Philharmonia Orch	Tue	13	TBA	Santa Fe HS	State E-Orchestra Contest
Symphony Orch	Thu	15	TBA	Santa Fe HS	State Orchestra Contest
Bands	Wed	21	TBA	TBA	All City Rehearsals
Orchestras	Thu	22	TBA	TBA	All City Rehearsals
* Solo/Ens	Sat	24	TBA	Norman HS	District Solo/Ens Contest
* Solo/Ens	Wed	28	4:00		State Solo/Ens Fees due
<u>MARCH</u>					
Bands	Mon	12	7:30	Lloyd Noble Center	All City Band Concert
Orchestras	Tue	13	7:30	Lloyd Noble Center	All City Orchestra Concert
Bands	Thu	15	TBA	Norman CPA	Pre-Contest clinic
<u>APRIL</u>					
Symphonic Band	Wed	11	TBA	Edmond North	State E Band Contest
Wind Ensemble	Thu	12	TBA	PC North	State Band Contest
Bands/Orchestras	Sat	21	TBA	Dallas	Performance Trip
* Solo/Ens	Wed	18	TBA	OSU	State Solo/Ens Contest
Jazz (T)	Wed	25	TBA	MWC	State Jazz Contest
* All	Sat	28	TBA	TBA	NHS Prom
<u>MAY</u>					
Jazz (T)	Fri-Sat	4-5	TBA	TBA	Mayfair
* All	Thu	10	TBA	First Baptist	Academic Awards
Orchestras	Mon	14	8:15	Norman CPA	NHS Orchestras Concert
Bands	Tue	15	8:15	Norman CPA	NHS Bands Concert
* HS Band/Orch	Fri	18	7:00	McFarlin Church	Band/Orchestra Banquet
Jazz (T)	Sun	20	3:00	Coachís	Jazz Concert
HS Band/Orch	Sat	26	10:00	Lloyd Noble	NHS Graduation
HS Band	Tue-Fri	29-Jun 1	9:00	Band Room	9 th grade Marching Camp

* These events are optional. All others are to be considered Public Performances and grades will be given.

Note: Students who are ineligible and therefore unable to perform at *contests* will be given an alternate assignment.

TBA: To be announced **FYI:** For your information **ENS:** Ensembles **Solo/Ens:** Solos/Ensembles

RETURN PAGE

Please read the grading and policy information.

Sign and return only this page to your teacher by **Thursday, August 24, 2006**.

As parent or legal guardian of the student listed above, I have read and understand the grading policy in the instrumental music department at Norman High School. I also give my permission for my student to ride school vehicles to contests, performances, etc.

_____	_____
Print Parent/Guardian name	Print Student name
_____	_____
<i>Parent/Guardian signature</i>	<i>Student signature</i>
_____	_____
Parent e-mail Address	Parent Phone Number
_____	_____
Date	Student's ID #
_____	Grade

Norman High Web Site

I grant permission for my child's photograph and/or academic work to be used on the Norman High School Web Site. I understand that the picture or work will only be identified by my child's first name, and that it will only be used on the school website, found at <http://www.norman.k12.ok.us/705>.

Student's Name (printed): _____

Student Signature _____

Parent/Guardian Signature: _____

If you have any questions, please call the school at (405) 366-5812.

This form, signed by a parent or legal guardian, must be returned the band and orchestra staff before the photo or work can be used online.