



Application for National Criminal History Record Check Applicant for Oklahoma School Employment

(See Reverse Side for Instructions)

➤ PART I: PERSONAL INFORMATION OF APPLICANT

Picture ID Required at Time of Live Scan

In accordance with 70 O.S. § 5-142, the State Board of Education requests criminal history information on:
(Please type or print plainly in ink, do not use pencil. Scratchouts, markovers, or whiteouts are not allowed. All information must be provided.)

Name (Print) _____
Last First Middle

ID Verified - OSDE Use Only

Also Known As (AKA) or Maiden Name (if applicable) _____

Date of Birth ___ / ___ / ___ Race _____ Sex _____ Social Security Number _____ - _____ - _____

Height _____ Weight _____ Eye Color _____ Hair Color _____ Place of Birth _____ Citizenship _____

➤ PART II: SUPERINTENDENT'S REQUEST FOR CRIMINAL HISTORY RECORD CHECK

_____ <small style="text-align: center;">(Position Sought or Held)</small> Norman Public Schools <small style="text-align: center;">(School District)</small> 131 South Flood <small style="text-align: center;">(School District Address)</small> Norman, OK 73069 <small style="text-align: center;">(City, State, Zip Code)</small> Patrick A. Nolen, Assistant Superintendent <small style="text-align: center;">(Superintendent or Designated Personnel)</small> (405) 364-1339 <small style="text-align: center;">(School District Telephone Number) (Date)</small>	Sex Offender Check <div style="border: 1px solid black; padding: 2px; text-align: center;">SDE or OSBI USE ONLY</div> Violent Offender Check <div style="border: 1px solid black; padding: 2px; text-align: center;">SDE or OSBI USE ONLY</div>
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NATIONAL CRIMINAL HISTORY RECORD CHECK - CHOOSE OPTION 1 OR 2

<div style="text-align: center;">OPTION 1 SDE</div> <div style="text-align: center; font-weight: bold;">➤ 2 to 4 Days to Process ◀</div> Processing Charge: \$58 Method of Payment: <input type="checkbox"/> Money Order, Certified Check, School Check, Personal Check, Cashier's Check (Payable to L1) - Attached <input type="checkbox"/> Credit Card Confirmation Number: _____	<div style="text-align: center;">OPTION 2 OSBI</div> <div style="text-align: center; font-weight: bold;">➤ 4 to 6 Weeks to Process ◀</div> Processing Charge: \$45 Method of Payment: <input type="checkbox"/> Money Order, Certified Check, School Check or Cashier's Check (Payable to the OSBI) - Attached <input type="checkbox"/> School Purchase Order Number: _____
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NOTE: All criminal history record information provided by the Oklahoma State Bureau of Investigation is based upon fingerprints taken by the contributing law enforcement or criminal justice agency at the time of arrest and/or incarceration. This information is furnished by the OSBI in compliance with the Oklahoma Open Records Act, 51 O.S. § 24 A.1, et seq., and may include arrest and/or conviction data for felonies and/or serious misdemeanors.

➤ PART III

<div style="text-align: center; font-weight: bold;">STATE DEPARTMENT OF EDUCATION USE ONLY</div> The undersigned certifies the State Board of Education has received this application from an approved requester. _____ <small style="text-align: center;">Fingerprint/Background Research Coordinator, Professional Standards</small> _____ <small style="text-align: center;">(Date)</small>	<div style="font-weight: bold;">OSBI USE ONLY</div>
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